

# State Workforce Investment Board

Executive Committee  
GoToMeeting  
April 7, 2009

## DRAFT MINUTES

**Committee Members Present:** Dan Miles, Chair; Marty Copps, Vice Chair; Dave Crum; Mike Grove; Keith Kelly; Mike McGinley; Mike O'Neill; and Pat Wise (Evan Barret.)

**Committee Members Absent:** Georgia Gibbs-Atkinson, Mike McGinley, and Gail Richardson.

**Staff:** Dan Bernhardt and Danielle Nettleton.

**Guests:** Connie Kinsey, Jeff Rupp, Dave Morey, Gary Wright, Denise McGivern, Will Stubsten, Gary Dusbabek, DeLynn Gardner, Norma Vylasek, and Kathy Steil.

### I. Welcome & Introduction

Chairman Dan Miles called the meeting to order at 1:06 p.m. He welcomed staff, committee members, and guests.

#### Roll Call and Housekeeping

Danielle Nettleton conducted roll call. Chairman Miles explained the committee conducts business under Roberts Rules of Order. He stated he would relax Roberts Rules of Order to allow informal discussion among members.

Kathy Steil, Training Coordinator, Workforce Services Division generally instructed the committee on the use of GoToMeeting.

#### Approval of Agenda

Chair Miles reviewed the agenda. The agenda was accepted by consensus.

#### Approval of Meeting Minutes

Chairman Miles asked if there were any changes to the March 19, 2009 minutes. There were no amendments. Mr. O'Neill made a motion to approve the minutes as presented. Ms. Copps seconded the motion. The motion passed unanimously.

### II. WIA Waivers

#### Procurement Process for Summer Youth Providers

Mr. Wright gave an overview for the waiver regarding procurement and thanked the committee for attending the meeting on such short notice as the information has been arriving from United States Department of Labor (USDOL) very quickly. Mr. Wright explained the State of Montana is waiting on legislature to approve HB645 and that once it is signed by the Governor; Montana is ready to take action. The intent of

Congress is to move quickly and get the money out the door. The summer youth will be a one-year summer program and any unspent money may be rescinded.

The department is requesting a waiver to not go through the Request for Proposal steps which could delay the program.

Ms. Wise asked the department the number of youth anticipated to be served. Ms. Kinsey replied that there will be ten providers and each provider will be able to serve 40-60 youth. Mr. Wright added that Montana anticipates serving an additional 626 youth above this program year's projection.

Mr. Grove asked the amount of money being discussed. Mr. Wright responded that the amount is \$2.947 million.

Mr. O'Neil asked how the process will be tracked and/or audited to ensure the intent is being followed. Mr. Wright explained that both amounts of money must follow the same rules and guidelines and the existing monitoring and oversight will continue with ARRA funds. There will also be monthly reports to USDOL regarding ARRA funds as these funds have a higher level of scrutiny.

Mr. Grove made a motion to support the Procurement Process for Summer Youth Providers waiver. Mr. O'Neil seconded the motion. The motion passed unanimously.

#### Regular Performance Standards for Older Youth

Mr. Wright explained the waiver is only for Out-of-School youth between the ages of 18-24 who participate in Work Experience beyond September 30, 2009.

Mr. Kelly explained this would do away with the current common measures tracking and only track the work readiness component for the individuals.

Mr. Kelly made a motion to support the Regular Performance Standards for Older Youth waiver. Mr. Grove seconded the motion. The motion passed unanimously.

#### Regulations for Flexibility in Program Design

Mr. Wright explained the waiver would allow providers the flexibility to only provide the work experience to these youth, determine the type of assessment needed, and to provide the necessary work experience for these youth to be a part of the productive workforce.

Ms. Wise asked if it required placement. Mr. Wright responded it did not since Congresses intent is to improve work skills and increase opportunity to be easily and readily employed.

Chair Miles asked if USDOL are encouraging the use of these waivers. Mr. Wright responded they are; this is part of the Reinvestment piece of the Act. Mr. Kelly also stated that USDOL is encouraging these to happen.

Mr. Kelly made a motion to support the Regulations for Flexibility in Program Design waiver. Mr. Crum seconded the motion. The motion passed unanimously.

### **III. Other Business**

Chair Miles complimented the Workforce Investment Act unit and SWIB for addressing the requirements from USDOL so quickly, especially while legislation is in session. He also encouraged staff to continue using technology such as GoToMeeting in the future when relevant and possible, and encouraged committee members to attend the ARRA educational session on April 23<sup>rd</sup> in Helena. Ms. Wise requested an update on how Job Corps is addressing ARRA here in Montana at the April 23<sup>rd</sup> meeting.

Mr. Kelly mentioned to the committee there is an ARRA forum in Dallas, May 5-7 and invited the committee to contact staff if they are able to attend.

### **IV. Adjourn**

With no further discussion, Ms. Copps made a motion to adjourn the meeting. Mr. Crum seconded the motion. Chair Miles adjourned the meeting at 1:59 p.m.